

**M-PBEA EXECUTIVE BOARD MEETING  
June 19-20, 2016**

Midland Meeting Room  
Hotel Phillips  
Kansas City, MO

**Minutes**

**Sunday, June 19, 2016**

**Call to Order**

The meeting was called to order by Karen May at 6:36 p.m.

**Roll Call**

Present: Karen May, Lori Hauf, Kelly Means, Sherrell Wheeler, DeLayne Havlovic, Patricia Arneson, Carol Sessums, Lori Henneberg, Jean Condon, Laura De La Cruz, Vickie Volk, Violet Snell, Matt Maw, Toni Landenberger, Carol Wright, Kris Gaebel, and Murleen Bellinger

**Appointment of Proxies**

Matt Maw for Christine French; Murleen Bellinger for Vicki Volk; Kris Gabel for Kara Glenn.

**Reading & Approval of Minutes**

Minutes were presented and approved.

**Treasurer's Report**

The treasurer's report was presented by Kelly Means. Reports were not sent early, but will be emailed to everyone shortly. A transfer of \$2,500 was made from reserve to checking. The plan is to be able to return that once the membership amount comes in from NBEA; a check has not been received since September.

**Officer Reports**

9.1 – President – Report provided by Karen. Traveled to several locations.

9.2 – Past-president –Report provided. LDI participants from Nebraska, Kansas, North Dakota and New Mexico. Using a different format this year that includes the book *Strength Based Leadership* by Tom Rath and Barry Conchie. Participants completed a self-assessment ahead of the conference and that is being used throughout the training.

9.3 – President Elect – Report provided by Lori. There needs to be more applicants for the awards. Some reviewers sent in scores electronically and some by paper and that process needs to be reviewed. Lori is working on the conference in Bismarck.

9.4 – NBEA Director's Report – Pat reported that Mountain-Plains is respected by nationals. Pat will continue to serve for two more years as the NBEA conference director; there are only 3 directors on the committee. Encourage everyone to participate next year. Mountain-Plains had many participate in NBEA. Stipends for first-time attendees are going to stop and the money is going to be returned to the

MP organization. Pat recommended that we use the money coming back to give our own stipend. Also, the scholarship is going to end. The conference will probably not be held in Las Vegas again. NBEA staff feel that on the national-level the location is not the draw. NBEA will be held in Chicago next year, then in and back to Chicago in 2019. The expectation is that all state membership directors attend the NBEA Conference.

9.5 – M-PBEA Membership Director’s – Report provided.

9.6 – Leadership Award – Report provided. Make sure to submit nominations for the Leadership Award. Nominate early so nominees have time to get all the information together.

9.7 – Archives – Report provided. Need to discuss what to do with items. Do we begin to store electronically? On the web?

9.8 – ISBE Representative – Report provided. Concerns: Membership is declining in most chapters, it is difficult to obtain content for newsletters, communications between the chapters is an issue, and finding a new general secretary needs to occur. In eleven years the membership numbers have gone from 1003 to 427. Report includes some membership recruitment plans.

9.9 – Newsletter Editor – Report provided. Mailed post cards and voting instructions to all members. Next one will go up mid-September. Go ahead and begin thinking about submitting articles.

9.10 – Legislative – Report provided.

9.11 – NBEA Publications – *Assessment in Business Education* will be the topic for The Yearbook.

9.12 – Website – Report provided. Please send any information that needs to be updated. If anything needs to go out through Twitter, Toni can do that.

9.14 – Journal Editor – Report provided.

9.15 – Fundraising – No written report. Goal is \$1,000. Funds go to LDI development leadership institute. Sign up to work for the two days of the booth. Bring items from 7:00 to 9:00 on Tuesday morning to exhibit area.

10.1 – Colorado – Report provided. Colorado now has a webmaster and the site went live last Monday at cbeducators.webs.com. Registration for their conference included state memberships and a line for NBEA. Cathy and Carol will continue to try to find someone to step in as their membership director and until then they will work together to cover that position.

10.2 – Kansas – No written report. Kansas has 138 members. Lori attended the NBEA conference and the Kansas Business Education Conference which was held in October. A document was sent out to all teachers in the Department of Education listserv offering a \$50 drawing to anyone who paid dues in April. One renewal and one new membership were given away at the KBEA Conference through the drawing. It was hard to get information from NBEA on who renewed in April so they knew who to put in the drawing.

10.3 – Nebraska – Report provided. Nebraska added pay online through PayPal for both NSBEA and NBEA dues. They plan to pay back to their members to try to get more involved in leadership by giving stipends to some activities and through some scholarships.

10.4 – New Mexico – Report provided. New organization actually started: New Mexico Business and Technology Education Association (NMBTEA). By-laws have been written and officers have been elected.

10.5 – North Dakota – Report provided. Having a difficult time getting new members. A letter was sent out to business teachers from list from the state. Also, a mailing was sent out to all existing members to get referrals. “Inspiring Tomorrow’s Legends” will be the theme of the conference next year.

10.6 – Oklahoma – No report and no representation.

10.7 – South Dakota – No report and no representation.

10.8 – Texas – Report provided. Working to increase percentage. Continue to work on membership by staying in contact with current members and recruiting new members.

10.9 – Wyoming – No report and no representation.

Recessed at 8:40 p.m. until breakfast with the LDI participants at 7:00 a.m.

### **Monday, June 20, 2016**

7.7 – 2018 Conference - Colorado has decided not to host a conference for 2017.

This might be a time for us to consider going to a free venue such as a college. Karen contacted Nebraska about stepping in for the 2017 conference. They will take it to their board and possibly bring a proposal at September board meeting.

7.6 – 2017 Conference - North Dakota – The conference will be held at the Radisson in downtown Bismarck on June 12 through June 14.

Committees are setup. Jan Repnow – Treasurer, Paola Trotter – Registration, Sandy Braathen and Joan Birdsell – Meals, Amber Aberle – Technology, Jessica Devall, Exhibits, Social – Kristina Wells and Karen Nathe, Programs – Lynette Painter and Vickie Volk, Decorations and Hospitality – Lori Hauf and Sheri Jerde

7.5 – 2016 Conference - Kansas – Marilyn presented the report and stated that Deb Kidd indicated there were 63 registered for the conference as of Friday, June 17. We are 20% below the room block. Also, we did not meet the meal requirement. There is a chance that there will be a loss on the conference, but at this point that is not known.

9.16 – Audit – Report provided. Audit will be held in September.

9.17 – Educator Awards – Report provided. Information provided in President-elect report.

9.18 – Bylaws –Report provided. Need to look at the bylaws in June. Per the vote, we need to add Creation of a Standing Committee for advisory purposes and to serve as a conference oversight committee.

9.19 – Policies and Procedures – The P&P have been updated. Consider adding a statement about attendance of the state membership directors at NBEA. Delete reference to DPE in P&P. Consider issue of recommendation to have LDI and board meeting at separate times.

9.20 – Legislative – No report.

9.21 – Membership – Report provided. Membership as of May 31, 2016: 728 professional members, 21 student members, and 21 retired members.

9.22 – Nominations – Carol Sessums from Colorado was named the 2016-17 President-Elect. DeLayne Havlovic was named by NBEA as the NBEA Director and will serve a 3-year term.

9.24 – Share-an-idea- Report included. A first place winner was named along with two honorable mentions. Presentations will be made at the Awards Banquet.

9.25 – Strategic Planning – Report provided.

9.26 – Conference Oversight Committee – Members are DeLayne Havlovic, Lori Hauf and Chris French and will report out in the fall.

### **Unfinished business**

- a. Policies and Procedures Manual Updated and Posted  
It has been updated.
- b. Registration fee for 2017 Conference  
Lori Hauf of the Executive Committee moved that *a conference registration fee be set at \$150 for the 2017 conference to be held in Bismarck, ND*. Seconded by Murleen Bellinger. Motion passed.
- c. Guidelines for advertising  
Pat Arneson, Lori Hauf, and DeLayne Havlovic are on a committee to write guidelines for advertising. A report needs to be provided at the fall meeting.

### **New Business**

- a. Archives stored electronically  
A committee was established to look into options of how to get the archives stored electronically and to make decisions on what to do with Payne Porter plaques. The committee will include Denise Parr as chair, Kris Gaebel, Matt Maw, and Pat Arneson.

### **Announcements:**

The September meeting will be at the LaQuinta at the Denver Airport on September 23 and 24, 2016.

The ISBE Representative needs to be replaced.

**Adjournment**

The meeting was adjourned by President, Karen May, at 10:16 a.m.

Respectfully submitted,

Sherrell Wheeler  
Executive Secretary